



World Bank Institute Distance Learning

Natural Disaster Risk Management Program

MOODLE Training for DRM

**November 27-28, 2007, Crisis Management Institute - NDCP National Defense
College of the Philippines, Manila-Philippines
Organized By World Bank Institute and National Disaster Coordinating Council
in partnership with Earthquakes and Megacities Initiative**

WBISD and WBIGM are jointly offering a two days workshop to partner organizations of the Disaster Risk Management Program. The workshop aims at (i) facilitating the migration of the on-line disaster risk management learning program to Moodle, (ii) ensuring the smooth continuation of the program delivery by the partner organizations. Moodle has all the standard features of the learning management system (LMS) that supports a content-driven learning model (i.e., tools for course structuring, presenting text and multimedia, interactivity, quizzes and assessments). In addition, Moodle provides a pool of tools, such as journals, discussions, etc., to promote interaction and social networking among participants by sharing ideas, collaborating in small groups, discussing, and reflecting on experiences to develop understanding together. Moodle, within its short existence has already attracted a large and diverse user community over 32,000 sites with more than 1 million courses using over 75 languages in over 175 countries.

The objective of this workshop is to create capacity in partner organizations of WBI disaster risk management program in development, facilitation, teaching, delivery and project management of disaster management online courses in Moodle. It is targeting the staff of National Disaster Coordinating Council and Earthquakes and Megacities Initiative who will be responsible for further improvement, facilitation, teaching, delivery and project management of the WBI-NDCC disaster risk management online courses in Moodle.

During the first day, experts will be introduced to the standard features of the Moodle in the context of disaster risk management courses, to its interface, and the reasons why WBI switched from VLE to Moodle. They will also learn about WBI's initial experience in migration and in developing and delivering Moodle courses. The interactivity of the training is guaranteed through exercises with course settings and formats. On the second day more advanced topics will be introduced (dialogues, assignments, tests, surveys, workshops, grading, etc.) Experts will get familiarized how to identify the necessary tools in preparing successful disaster risk management on-line courses for delivery in Moodle. They will also have a discussion on administration, instructor and student interactions and how to establish a motivating environment for learning. The workshop will end with a summary and questions-answers session.

Agenda
MOODLE TRAINING FOR DRM COURSES
November 27-28, 2007

Day 1: Tuesday, November 27

08:30-09:00 Registration

09:00-09:20 Opening

09:00-09:10 Opening Remarks: Katalin Demeter, World Bank Institute and Priscilla Duque, NDCC

09:10-09:20 Introduction of the participants.

09:20-10:30 Morning Session Part I

09:20-09:55 Presentation: What is Moodle? The Moodle philosophy. Why WBI switched to Moodle? Demo of NDRM courses. Questions and answers. Exploring Moodle. Moodle interface. WBI early experience in migration, developing and delivering Moodle courses. Exploration of an existing course for features

09:55-10:10 Presentation: Moodle administration. Creating course spaces in Moodle. Course formats and settings. User roles and accounts (admin, teacher, student). User profiles. User registration (Individual registration. Bulk registration. Self-registration with or without enrollment keys).

10:10-10:30 Exercise: Creating a Moodle space. Selecting course settings and formats (topic, week, social). Registering an instructor (yourself) and a student. Creating your profile.

10:30-10:45 Morning Break

10:45-12:30 Morning Session Part II

10:45-11:15 Presentation and Demo: Content development in Moodle. Creating resources (text pages, web pages, and labels, adding images (banner), links to external sites and files). Creating glossaries. Working with files in Moodle.

11:15-12:30 Exercises: Course development.

12:30-13:30 Lunch Break

13:30-15:00 Afternoon Session Part I

- 13:30-14:00** Presentation and Demo: Moodle communication tools. Discussion on what is commonly used. Questions and Answers.
- 14:00-15:00** Exercises: Use of communication tools (creating events, creating and using choices, wikis, creating and using discussion forums, setting up chat rooms).

15:00- 15:15 Afternoon Break

15:15-17:00 Afternoon Session Part II

- 15:15-15:45** Presentation and Demo: Assessment tools in Moodle. Discussion on what is commonly used. Questions and answers.
- 15:45-16:45** Exercises: Developing assessment tools.
- 16:45-17:00** Day 1 Overview

Day 2: Wednesday, November 28

09:00-10:30 Morning Session Part I

- 09:00-10:00** Advanced topics in Moodle: dialogues, exercises, surveys, journals, lessons, workshops, wikis, etc. Submitting assignments in Moodle. Grading in Moodle. Presentation, demo, and discussions of potential use.
- 10:00-10:30** Discussion: Use of advanced tools in Moodle 30 min

10:30-10:45 Morning Break

10:45-12:30 Morning Session Part II

- 10:45-11:20** Presentation: Putting it all together. Preparation of a Moodle course for delivery. Team roles. Admin, Instructor, and Students' checklists. Group discussion.
- 11:20-11:55** Presentation: Delivery of a Moodle course. Admin, Instructor, and Students' roles and responsibilities. Group discussion.
- 11:55-12:05** Presentation: Course administration in Moodle. Tracking user activities.
- 12:05-12:30** Presentation: Maintaining Moodle. Main tasks: backup, updates, troubleshooting. Restoring, and copying courses. Questions and answers.

12:30-13:30 Lunch Break

13:30-15:00 Afternoon Session Part I

13:30-14:00 Discussion: Admin, Instructor, and Students' potential issues which can occur in Moodle.

14:00-15:00 Debriefing and discussion of follow-up activities. Discussion of the next steps, roles, access to resources and support.

15:00-15:15 Afternoon Break

15:15-17:00 Afternoon Session Part II

15:15-15:45 Course summary

15:45-16:15 Questions and Answers

16:15-16:45 Evaluation and Final Arrangements

16:45-17:00 Closing Remarks